

Committee Name: Community Manager Support Committee

Committee Purpose:

The purpose of the Community Manager Support Committee is to encourage professional development of community manager members in community association management via CAI's Professional Management Development Program (PMDP), up to and including PCAM certification. As well, the Committee provides forums for educational topics impacting community managers and their delivery of services to clients.

Duties:

1. Coordinate with CAI-OC staff in providing information regarding PMDP course offerings, including PCAM Case Study venues. Encourage community managers to progress through the PMDP and receive the PCAM designation.
2. Create a funding mechanism to develop a suitable endowment fund to provide scholarships annually for PMDP coursework completed successfully by community manager members in their progression toward PCAM designation.
3. Coordinate an annual PCAM reception for Chapter members holding the PCAM designation.
4. Develop a mentoring program for community managers seeking advice regarding progression through the PMDP and the PCAM Case Study.
5. Develop ideas to increase communication of the importance of community manager education and designations/certifications to community managers and management companies.
6. Develop ideas to increase awareness of the importance of certified community managers to homeowner association volunteer leaders.
7. Coordinate two educational forums (Manager Breakfasts) for community manager members that address pertinent topics in community management.
8. Provide coverage for the CAI booth at mini-trade shows to communicate community manager educational opportunities and designation information and the PCAM assistance scholarships available.
9. Provide community manager liaisons to other committees as needed.

Committee Meetings and Members:

1. The Committee shall meet on the first Thursday of every other month at Noon in the CAI OC Chapter Office.
2. The Committee shall consist of no more than twenty-five community manager members and no more than two members may be from the same company.